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|  **FORMULIR PENDAFTARAN PERPINDAHAN PENDUDUK**  | **F-1.03** |

 |
| Perhatian:Harap diisi dengan huruf cetak dan menggunakan tinta hitam

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| 1. | No KK | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 2. | Nama Lengkap Pemohon | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 3. | NIK | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 4. | Jenis Permohonan | : |  |  | D. | SURAT KETERANGAN KEPENDUUDKAN |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | Surat Keterangan Pindah |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | Surat Keterangan Pindah Luar Negeri (SKPLN) |
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|  |  |  |  |  |  |  |  |  |  | Surat Keterangan Tempat Tinggal (SKTT) |
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|  |  |  |  |  |  |  |  |  |  | Bagi Orang Asing Tinggal Terbatas  |
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| 5. | Alamat Asal | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RT |  |  |  |  | RW |  |  |  |  |
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|  |  |  |  |  |  |  | a. Desa/Kelurahan |  |  |  |  |  |  |  |  |  |  |  |  | b. kecamatan  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  | c. Kabupaten/Kota |  |  |  |  |  |  |  |  |  |  |  |  |  | d. Provinsi  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  | Kode Pos |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 6. | Klasifikasi Kepindahan | : |  | Dalam satu desa/kelurahan atau yang disebut dengan nama lain |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Antar desa/kelurahan atau yang disebut dengan nama lain dalam satu kecamatan |
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|  |  |  |  |  |  |  |  | Antar kecamatan atau yang disebut dengan nama lain dalam satu kabupaten/kota; |
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|  |  |  |  |  |  |  |  | Antar kabupaten/kota dalam satu provinsi |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Antar provinsi |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 7. | Alamat Pindah | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RT |  |  |  |  | RW |  |  |  |  |
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|  |  |  |  |  |  |  | a. Desa/Kelurahan |  |  |  |  |  |  |  |  |  |  |  |  | b. kecamatan  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  | c. Kabupaten/Kota |  |  |  |  |  |  |  |  |  |  |  |  |  | d. Provinsi  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 8. | Alasan Pindah | : |  | Pekerjaan  |  | Keamanan  |  | Perumahan  |  |  | Lainnya (sebutkan) |
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|  |  |  |  |  |  |  |  | Pendidikan  |  | Kesehatan  |  | Keluarga  |  |  | ……………………………………………….. |
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| 9. | Jenis Kepindahan | : |  | Kepala Keluarga |  | Kepala Keluarga dan Sebagian Anggota Keluarga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | Kepala Keluarga dan Seluruh Anggota Keluarga |  | Anggota Keluarga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 10. | Anggota Keluarga Tidak  |  |  | Numpang KK |  | Membuat KK Baru  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Pindah  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 11. | Anggota Keluarga Yang  |  |  | Numpang KK |  | Membuat KK Baru  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Pindah  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 12. | Daftar Anggota Keluarga yang Pindah |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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 |
| Diisi oleh Penduduk (Orang Asing) pemegang ITAS yang Mengajukan SKTT dan OA Pemegang ITAP yang Mengajukan Surat Keterangan Kependudukan Lainnya

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| 13. | Nama Sponsor | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 14. | Tipe Sponsor | : |  | Organisasi Internasional |  | Pemerintah  |  | Perusahaan  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  | Perorangan |  | Tanpa Sponsor |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 15. | Alamat Sponsor | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 16. | Nomor dan Tanggal | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | KITAS & KITAP |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | Nomor |  |  | Tanggal Masa Berlaku |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Diisi oleh Penduduk yang Mengajukan Surat Keterangan Pindah Luar Negeri

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| 17. | Negara Tujuan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 18. | Alamat Tujuan | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 19. | Penanggung Jawab | : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 20. | Rencana Pindah Tanggal | : | Tgl. |  |  |  |  | Bln. |  |  |  |  | Thn. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

 Mengetahui, .............................., ........................................................ 20................... Kepala Dinas/ Suku Dinas/ UPT Dinas Pemohon, Kependudukan dan Pencatatan Sipil ................................................ ........................................................................... ( ...................................................................... ) NIP. ................................................................... |

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| **PETUNJUK PENGISIAN FORMULIR F-1.03**1. Nomor KK : Diisi nomor KK sesuai daerah Asal
2. Nama Lengkap Pemohon : Diisi Nama secara lengkap sesuai dengan Akta Kelahiran atau sesuai dengan nama pemberian orang tua
3. NIK : Diisi sesuai dengan Nomor Induk Kependudukan (NIK)/Nomor Identitas Tunggal (NIT) yang berlaku
4. Jenis Permohonan : Diceklist sesuai dengan dokumen kependudukan yang dibutuhkan pemohon beserta alasan pemohonan (dapat dipilih lebih dari satu dokumen kependudukan)
5. Alamat Asal : Diisi nama jalan atau kampung/dusun/dukuh atau yang sejenisnya, dilengkapi dengan nomor rumah (jika ada) serta nomor RT dan RW yang baru
6. Alamat Pindah : Diisi nama jalan atau kampung/dusun/dukuh atau yang sejenisnya, dilengkapi dengan nomor rumah (jika ada) serta nomor RT dan RW yang baru
7. Desa/Kelurahan : Diisi sesuai dengan Desa/Kelurahan dimana pemohon bertempat tinggal
8. Kecamatan : Diisi sesuai dengan Kecamatan dimana pemohon bertempat tinggal
9. Kabupaten/Kota : Diisi sesuai dengan kabupaten/Kota dimana pemohon bertempat tinggal
10. Provinsi : Diisi sesuai dengan provinsi/negara bagian dimana pemohon bertempat tinggal

**Diisi oleh Penduduk yang Mengajukan Permohonan Surat Keterangan Kependudukan** 1. Alasan Pindah : Diceklist sesuai dengan alasan pindah pemohon sebagaimana kolom yang telah tersedia.
2. Jenis Kepindahan : Diceklist sesuai dengan jenis kepindahan pemohon sebagaimana kolom yang telah tersedia
3. Klasifikasi Kepindahan : Diceklist sesuai dengan klasifikasi kepindahan pemohon sebagaimana kolom yang telah tersedia
4. Status KK Bagi yang Tidak Pindah : Diceklist sesuai dengan pilihan anggota keluarga yang tidak pindah
5. Status KK Bagi yang Pindah : Diceklist sesuai dengan pilihan anggota keluarga yang pindah
6. Daftar Anggota Keluarga yg Pindah : Diisi sesuai dengan jumlah dan data anggota keluarga yang pindah.

**Diisi oleh Penduduk (Orang Asing) pemegang ITAS yang Mengajukan SKTT dan OA Pemegang ITAP yang Mengajukan KK/KTP-el/KIA/Surat Keterangan Kependudukan Lainnya**1. Nama Sponsor : Diisi dengan nama lembaga atau perorangan yang mensponsori kedatangannya di Indonesia
2. Tipe Sponsor : diceklist sesuai dengan tipe sponsor yang mensponsori kedatangannya di Indonesia
3. Alamat Sponsor : Diisi dengan alamat tetap terakhir pemohon. Diisi lengkap dengan nama jalan atau kampungatau dusun atau dukuh atau lingkungan dilengkapi dengan nomor rumah (jika ada) dan RT/RW, Kelurahan/Desa, Kecamatan, Kabupaten/Kota dan Propinsi
4. Nomor dan Tanggal KUAS & KITAP : Diisi sesuai dengan Nomor dan tanggal KUAS dan KITAP yang dimiliki

**Diisi oleh Penduduk yang Mengajukan Surat Keterangan Pindah Luar Negeri**1. Negara Tujuan : Diisi sesuai dengan Nama Negara tujuan
2. Alamat Negara Tujuan : Diisi sesuai dengan Alamat Lengkap pada Negara Tujuan
3. PenanggungJawab : Diisi dengan perseorangan atau lembaga yang menaungi dan bertanggung jawab atas kepindahan penduduk tersebut ke luar negeri
4. Rencana Pindah Tanggal : Diisi sesuai dengan tanggal, bulan dan tahun kepindahan
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